



# LAGOBALLO

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# AGISTMENT

A GUIDE ON HOW TO SIGN UP FOR YOUR AGISTMENT

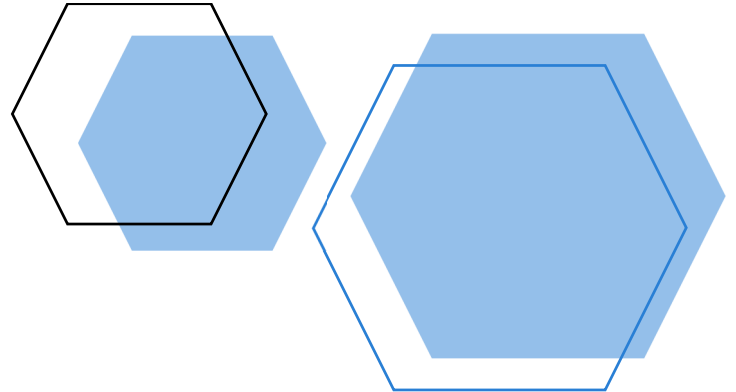
This guide will help you book your horse(s) in for agistment at *Lagoballo* in Royalla, NSW.



# PREREQUISITES

## PRIOR TO COMMITTING

- 1) Take your time to read, what is [included in agistment here](#). If you would be interested in agisting your horse(s) at *Lagoballo*.
- 2) Book in a chat with the *Lagoballo* team using the [Agistment Waitlist](#) form.
- 3) The *Lagoballo* team will be in contact to arrange an on-site visit with you to go through all the inclusions and the facilities on offer for you and your horse(s).
- 4) If there is space available for you, the *Lagoballo* team will advise you are ready to sign up for your agistment. They will provide the following:
  - a. **Agreed Start Date.** For when you can move you horse(s) onto the property, and the payment commences.
  - b. **Allocated Paddock.** You will get allocated the paddock your horse(s) will have as their home.
  - c. **Completed Agistment Agreement.** This will be supplied via e-mail. Please complete and return as per the form.
  - d. **Completed Waiver.** This will be supplied via e-mail. Please completed and return as per the form.
- 5) Take a look at the [Payment Plans/Memberships](#) here.

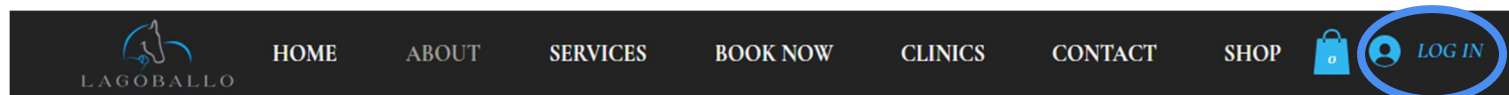


# BOOKING YOUR AGISTMENT ONLINE

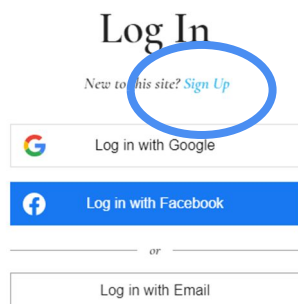
## YOU ARE IN!

Once you have supplied all the documentation and have been confirmed/offered a spot for you and your horse(s), please sign up as a member.

- 1) You will need to sign up and get approved as a member (if you have not already done so – follow this process)
- 2) From the Menu, click the “Log In” button



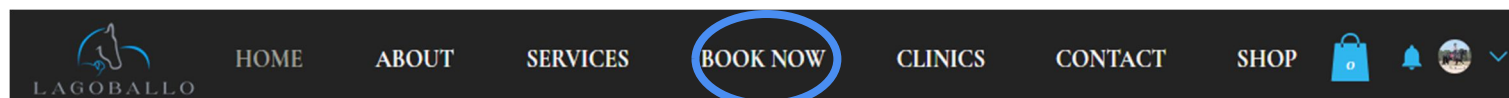
- 3) Click on the “Sign Up” link



- 4) Enter in your details
- 5) Wait for the **Lagoballo** team to approve your membership (this will come via e-mail)

## BOOK YOUR AGISTMENT

- 1) Once you are an approved member, ensure you “Log In” (top right hand corner of your screen), then you can continue the booking process in the following steps
- 2) Go to the “[Horse Agistment](#)” services on the **Lagoballo web site** (under the “Book Now” menu).
  - a. Ensure you have, on-hand, the agreed start date and allocated paddock (this will be on your **Agistment Agreement**).



- 3) Select the agreed “start date” and keep the time as shown (there should only be one time one this page)

## Horse Agistment

Check out our availability and book the date and time that works for you

Filter by: Staff Member (All) ∨

Select a Date and Time

Australian Eastern Daylight Time (AEDT)

< March 2024 > Saturday, 16 March

12:01 am

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 25  | 26  | 27  | 28  | 29  | 1   | 2   |
| 3   | 4   | 5   | 6   | 7   | 8   | 9   |
| 10  | 11  | 12  | 13  | 14  | 15  | 16  |
| 17  | 18  | 19  | 20  | 21  | 22  | 23  |
| 24  | 25  | 26  | 27  | 28  | 29  | 30  |
| 31  | 1   | 2   | 3   | 4   | 5   | 6   |

- 4) Under “Preferences” > “Staff Member”, select the agreed allocated paddock.

Service Details ∧

Horse Agistment  
16 March 2024 at 12:01 am  
Sealers Road  
24 hr  
Part of a plan

Preferences

Staff Member ∧

Staff Member

- Lagoballoe Paddock 1
- Lagoballoe Paddock 2
- Lagoballoe Paddock 3

- 5) Click the “Next” button
- 6) Fill in your details (if not already entered from being signed in), making sure you enter the appropriate number of horse(s) you are agisting

Client Details

Not Log? [Switch account](#)

Name \*  Email \*

Phone Number \*

I want to receive an SMS reminder 24 hours before this session starts

Number of Horses \*

I have submitted my signed [Agistment Agreement](#) \*

I have submitted my [Accident Waiver, Release of Liability & Damages/Theft form](#) \*

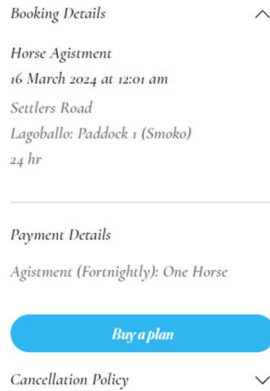
I have read the [Lagoballoe Culture Commitment Lagoballoe Culture Commitment](#) \*

Any additional information

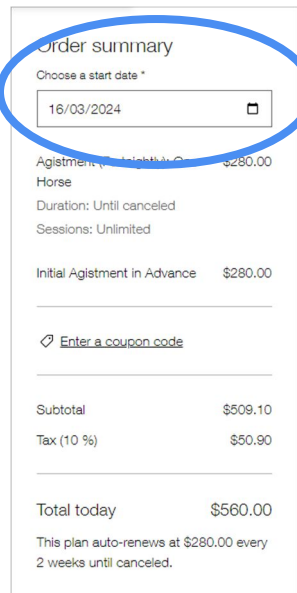
- 7) Ensure you read and tick the tick boxes accordingly
- 8) In the “Payment” section, select from the drop down, your preferred payment/membership plan



- 9) Click on the “Buy a Plan” button



- 10) Enter in your payment details
- 11) Select the “Start Date” (as per step 3 – this must be the same date as the **Agreed Start Date** from your **Agistment Agreement**)



- 12) As per the **Agistment Agreement**, you will be required to pay your agistment in advance, so the first payment covers you for that and the first payment plan schedule (i.e. fortnightly or monthly).
- 13) Click the “Buy Now” button and finalise your payment

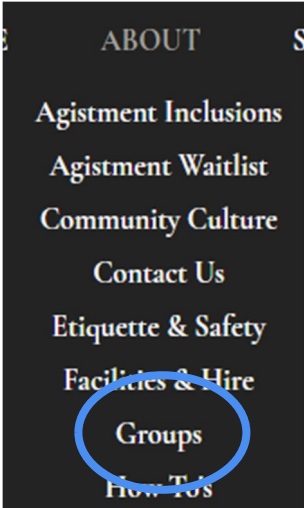
# PRIVATE AGISTMENT ONLINE GROUP ACCESS

## YOU'D LOVE TO CONNECT TO THE GROUPS FOR YOU AGISTMENT FAM BAM

Once you have purchased your agistment spot, you now have access to the private online group for agistees only. Please follow this guide to get access to this group:

If you'd like to see what everyone else is talking about or have questions, please check out your "Group" – You can access this from two ways:

- 1) From the *Lagoballo* website home page, mouse over the "About" menu and click on "Groups" OR if you have logged in, on the right hand side under your profile picture there is an arrow, click on this and select "My Profile" and click the "Groups" button



- 2) Click the "View" button on your group and you can start engaging with people! You can even share files/photos here.



LAGOBALLO